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# DAVISON COMMUNITY SCHOOLS

## Board of Education

Monday, August 5, 2019

7:00 p.m.

Cardinal Center Board Room

### MINUTES

**MEMBERS PRESENT:** Karen Conover  
John Hair  
Mark McGlashen  
Diane Rhines  
Matthew Smith  
Granger Stefanko  
Kathleen Sudia

**ADMINISTRATION:** Kevin Brown, Superintendent  
Matt Lobban, Assistant Superintendent  
Ron Jacobs, Davison High School Principal

**OTHER GUESTS:** Angie Bunton, Shawn Delacourt, Gavin Dimond, Gary Gould, Tim Green, Chris Hinkley, Zoe Rhines

### **ORDER OF BUSINESS:**

**CALL TO ORDER:** The regular meeting of the Davison Board of Education was called to order by President Kathleen Sudia at 7:00 pm in the Cardinal Center Board Room.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by President Kathleen Sudia.

**ROLL CALL:** Robin Ricica read the roll. Members present: Karen Conover, John Hair, Mark McGlashen, Diane Rhines, Matthew Smith, Granger Stefanko, Kathleen Sudia.

**APPROVAL OF AGENDA:** Moved by Karen Conover, supported by Matthew Smith, to approve the agenda as presented. The motion was carried with a vote of 7-yes, 0-no.

**APPROVAL OF CONSENT AGENDA:** Moved by John Hair, supported by Granger Stefanko, to approve the consent agenda which included items 1-5 below:

1. **Approval of Minutes:** Approval of the open session minutes for the previous regular meeting of July 17, 2019. Approval of the minutes for committee meetings held since July 17, 2019.

Initials: KDC

2. **Approval of Bills for Payment:** Approval of payment of bills for July:  
AP-Pooled Cash: General Fund, DCER Fund, DTV Fund  
Food Service Fund, and Student Activity Fund \$1,588,410.83
3. **Treasurer's Report:** Approval of Treasurer's Report for the month of July.
4. **Monthly Personnel Report:** Approval of personnel activity for the period of July 16 through July 30, 2019.
5. **End of Year Financial Report:** Approval of the End of Year Financial Report through June 30, 2019, including budgets for the General Operating Fund, DCER Fund, DTV Fund, School Lunch Fund, and Student Activity Fund.

The motion was carried with a vote of 7-yes, 0-no.

### **COMMUNICATIONS:**

**From the Public:** Visitors were welcomed and invited to address the Board. Tim Green asked the Board to review the requirements needed for non-resident students and out of district parent volunteers who would like their children to attend the district.

**Correspondence:** There was no correspondence to be read.

### **ACTION ITEMS:**

**APPROVAL OF THE PARENT AND STUDENT HANDBOOK:** The Parent and Student Handbook is located on the District website for viewing.

<https://www.davisonschools.org/site/handlers/filedownload.ashx?moduleinstanceid=22&dataid=10078&FileName=Parent%20Handbook%202019-2020.pdf>

Due to changes in the state pupil accounting practices, the Parent and Student Handbook requires Board approval. There was discussion and questions were answered. Moved by Karen Conover, supported by Mark McGlashen, to approve the Parent and Student Handbook. The motion carried with a vote of 7-yes, 0-no.

**BUS PURCHASING:** Executive Director of Operations Phil Thom received bids for the procurement of two (2) used 2017 Thomas, 77 passenger Saf-T-Liner C2 School Buses. The low sealed bid was received from Hoekstra Transportation in the amount of \$116,300. A memorandum from Phil Thom to Superintendent Brown was attached recommending this purchase. There was discussion and questions were answered. Motion by Granger Stefanko, seconded by Matthew Smith, to approve the purchase of two (2) 2017 Thomas buses from Hoekstra Transportation Inc. in the amount of \$116,300. Motion carried with a vote of 7-yes, 0-no.

Initials: KDC

**RESOLUTION AUTHORIZING THE ISSUANCE OF INSTALLMENT**

**PURCHASE AGREEMENT FOR SCHOOL BUS PURCHASE:** The purchase of two (2) 2017 Thomas school buses will be purchased through an installment purchase agreement through Eastern Michigan Bank with an annual interest rate of 2.95%. A memorandum from Director of Business Services Leslie Young and a resolution for the issuance of an installment purchase agreement was attached. There was discussion and questions were answered. Motion by Mark McGlashen, seconded by John Hair, to adopt the resolution authorizing the issuance of the Installment Purchase Agreement as presented. Motion carried with a vote of 7-yes, 0-no.

**ACCEPTANCE OF CONTRIBUTIONS:** Moved by Karen Conover, supported by Matthew Smith, to gratefully accept the following contributions and to direct the Superintendent to express the Board's gratitude in writing:

- Heidi Capps donated over 100 books to the Davison Community School Traveling Library Bus.
- Al Sumner donated diamond dust to the Davison Community Schools to be used by the Athletic department.

The motion was carried with a vote of 7-yes, 0-no.

**INFORMATIONAL ITEMS:**

**From our Superintendent:**

- Superintendent Brown shared information regarding the 14th Annual "Back to School Blast" scheduled for Tuesday, August 6, 5:00-7:00 pm at the Cardinal Stadium.
- New teacher orientation will be held on Tuesday, August 6 at 8:00 am in the Cardinal Center.
- Administrators attended a two-day retreat which included tabletop safety exercises with our three local police departments; new administrator evaluation training, a multi-tiered system of support presentation and a team building exercise at Base Camp.
- Bond Committee meetings have begun. Fine Arts and Technology subcommittee meetings will be held on Tuesday. DCC has developed banners and Kingscott has made tri-fold brochures which includes possible bond features and critical needs of the district. Mr. Brown plans to attend a community forum at the Chamber of Commerce on Wednesday to discuss the bond and answer questions.
- Teachers come back to work next week and will attend professional development along with a simulation on Poverty.
- Students begin school on August 19.

Initials: KDC

**Other Matters Which May Properly Come Before the Board (From Board members):**


- There were no comments made by the Board of Education.

**Future Meeting Date:**

Next Regular Meeting: Monday, September 9, 2019  
7:00 pm  
Davison High School  
Athletic Meeting Room  
1250 S. Oak Road  
Davison, MI 48423

\*A reception for the introduction of new teachers will be held prior to the September 9 meeting at 6:30 pm.

**ADJOURNMENT:** Moved by Karen Conover, supported by John Hair, to adjourn the meeting at 7:18 pm. The motion was carried with a vote of 7-yes, 0-no.  
Respectfully submitted:

  
Karen D. Conover, Secretary  
Davison Board of Education