

Initials: DK

## DAVISON COMMUNITY SCHOOLS

### Board of Education

Annual Organizational Meeting of the Board

Monday, January 11, 2021

7:00 p.m.

Virtual Zoom Meeting

### MINUTES

**MEMBERS PRESENT:** Karen Conover  
Nicholas Goyette  
Eric Lieske  
Stefanie Pickell  
Diane Rhines  
Matthew Smith  
Granger Stefanko

**ADMINISTRATION:** Kevin Brown, Superintendent  
Matt Lobban, Assistant Superintendent

### **ORDER OF BUSINESS:**

**CALL TO ORDER:** The organizational meeting of the Davison Board of Education was called to order by Secretary Karen Conover at 7:08 pm.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Board Secretary Karen Conover.

**ROLL CALL:** Robin Ricica read the roll. Members present: Karen Conover, Nicholas Goyette, Eric Lieske, Stefanie Pickell, Diane Rhines, Matthew Smith, Granger Stefanko.

### **ORGANIZATION OF THE BOARD OF EDUCATION:**

**Election of President:** Matthew Smith nominated Stefanie Pickell. Granger Stefanko nominated Karen Conover. No other nominations were made and nominations for president were closed. A roll call vote was taken. Nicholas Goyette, Matthew Smith, and Stefanie Pickell voted for Stefanie Pickell. Karen Conover, Eric Lieske, Diane Rhines and Granger Stefanko voted for Karen Conover. Karen Conover was elected as President of the Davison Board of Education for the 2021 calendar year.

**Election of Vice President:** Eric Lieske nominated Granger Stefanko, Matthew Smith nominated Diane Rhines. No other nominations were made and nominations for vice president were closed. A roll call vote was taken. Nicholas Goyette, Stefanie Pickell, and Matthew Smith voted for Diane Rhines. Karen Conover, Eric Lieske, Diane Rhines, and Granger Stefanko voted for Granger Stefanko. Granger Stefanko was elected as Vice President of the Davison Board of Education for the 2021 calendar year.

Initials: DK

**Election of Secretary:** Nicholas Goyette nominated Matthew Smith. Granger Stefanko nominated Diane Rhines. No other nominations were made and nominations for secretary were closed. A roll call vote was taken. Nicholas Goyette, Stefanie Pickell and Matthew Smith voted for Matthew Smith. Karen Conover, Eric Lieske, Diane Rhines and Granger Stefanko voted for Diane Rhines. Diane Rhines was elected as Secretary of the Davison Board of Education for the 2021 calendar year.

**Election of Treasurer:** Diane Rhines nominated Eric Lieske. No other nominations were made and nominations for treasurer were closed. Eric Lieske was unanimously elected as Treasurer of the Davison Board of Education for the 2021 calendar year.

**APPROVAL OF AGENDA:** Moved by Matthew Smith, supported by Eric Lieske, to approve the agenda as presented. The motion was carried with a vote of 7-yes, 0-no.

**APPROVAL OF CONSENT AGENDA:** Moved by Granger Stefanko, supported by Matthew Smith, to approve the consent agenda which included items 1-6 below:

1. **Approval of Minutes:** Approval of the open session minutes for the previous regular meeting of December 7, 2020. Approval of the minutes for committee meetings held since the December 7, 2020 Board meeting.
2. **Approval of Bills for Payment:** Approval of payment of the bills through December 31:  

AP-Pooled Cash: General Fund, DCER Fund, DTV Fund,	
Food Service Fund, and Student Activity Fund	\$1,505,192.36
3. **Treasurer's Report:** Approval of the Treasurer's Report for the month of December.
4. **Monthly Personnel Report:** Approval of personnel activity for the period of December 2, 2020 through December 17, 2020.
5. **Quarterly Financial Report:** Approval of the Quarterly Finance Report for the period October 1 through December 31, 2020 including budgets for the General Operating Fund, DCER Fund, School Lunch Fund and Student Activity Fund.
6. **Identification of District's Legal Status:** Approval of a document which serves as the formal record of the legal status of this school district under the provisions of the Revised School Code. *(The document is attached to the official minutes of this meeting as a record of the district's legal status.)*

The motion was carried with a vote of 7-yes, 0-no.

**COMMUNICATIONS:**

**From the Public:** Visitors were welcomed and invited to address the Board.

Initials: DK

In acknowledgment of Board members' service and dedication to the district, Davison Education Association Vice President Sara Howes informed members that a \$250 donation was made in their name to Outreach East. She thanked Board members for their time and commitment on behalf of Davison teachers.

**Correspondence:** No correspondence was read.

**ACTION ITEMS:**

**APPROVAL OF STANDING COMMITTEES:** Board Policy 0155 allows the Board to form standing committees. Moved by Granger Stefanko, supported by Matthew Smith, to approve the following standing committees for the 2021 calendar year:

- Buildings, Grounds, and Transportation
- Curriculum, Extra-Curricular Programs and Technology
- Finance
- Personnel
- Policy and Planning
- Student Reinstatement

The motion was carried with a vote of 7-yes, 0-no.

**MEETING DAYS AND TIMES:** Board members were provided with a list of proposed meeting days, times and locations for the 2021 calendar year. Moved by Matthew Smith, supported by Eric Lieske, to approve the list of meeting days, times and locations for the 2021 calendar year. The motion was carried with a vote of 7-yes, 0-no.

Following is the approved list of meeting days, times and locations for the 2021 calendar year:

<b>Day</b>	<b>Time</b>	<b>Location</b>
1. Monday, January 11, 2021 (Board's Organizational Meeting)	7 pm	1. DHS Athletic Meeting Room
2. Monday, February 1, 2021	7 pm	2. DHS Athletic Meeting Room
3. Monday, March 1, 2021	7 pm	3. DHS Athletic Meeting Room
4. Monday, April 12, 2021	7 pm	4. DHS Athletic Meeting Room
5. Monday, May 3, 2021	7 pm	5. DHS Athletic Meeting Room
6. Monday, June 14, 2021	7 pm	6. DHS Athletic Meeting Room
7. Monday, June 28, 2021 (Planned Budget Meeting)	7 pm	7. <b>Cardinal Center Board Room</b>
8. Wednesday, July 14, 2021	7 pm	8. <b>Cardinal Center Board Room</b>
9. Monday, August 2, 2021	7 pm	9. <b>Cardinal Center Board Room</b>
10. Monday, September 13, 2021	7 pm	10. DHS Athletic Meeting Room
11. Monday, October 4, 2021	7 pm	11. DHS Athletic Meeting Room
12. Monday, November 1, 2021	7 pm	12. DHS Athletic Meeting Room
13. Monday, November 22, 2021 (Planned Evaluation Meeting)	7 pm	13. <b>Cardinal Center Board Room</b>
14. Monday, December 6, 2021	7 pm	14. DHS Athletic Meeting Room

Initials: DR

**DESIGNATION OF REPRESENTATIVE FOR ANNUAL G.I.S.D. BUDGET HEARING:**

The Genesee Intermediate School District's annual general fund budget hearing is scheduled to be held April 28, 2021. A delegate and alternative delegate from our Board should be appointed to serve as the district's voting representative at this hearing. Moved by Matthew Smith, supported by Granger Stefanko, to appoint Eric Lieske to serve as the district's voting representative and Matthew Smith to serve as alternate representative at the GISD annual budget hearing. The motion was carried with a vote of 7-yes, 0-no.

**DESIGNATION OF REPRESENTATIVE TO SERVE AS LIAISON AND ALTERNATE LIAISON TO THE GENESEE COUNTY ASSOCIATION OF SCHOOL BOARD MEMBERS' (GCASBM) EXECUTIVE COMMITTEE:**

The GCASBM requested that each district appoint two representatives, one to serve as liaison and the other as alternate liaison to the GCASBM Executive Committee. The committee typically meets at GISD's Davis Education Center, 2413 West Maple Avenue, Flint, Michigan, on the third Thursday of each month at 6:00 p.m. Moved by Diane Rhines, supported by Eric Lieske, to appoint Karen Conover to serve as the district's liaison and Granger Stefanko as the district's alternate liaison to the GCASBM Executive Committee. The motion was carried with a vote of 7-yes, 0-no.

**EXTENDED COVID-19 LEARNING PLAN 30-DAY RECONFIRMATION:** On

September 14, 2020 the Board approved the District's Extended COVID-19 Learning Plan. The Board is required to reconfirm our plan monthly taking into consideration the following:

- COVID-19 Cases or Positive COVID-19 tests
- Hospitalizations due to COVID-19
- Number of deaths resulting from COVID-19 over a 14-day period
- COVID-19 cases for each day for each 1 million individuals
- The percentage of positive COVID-19 tests over a 4-week period
- Health capacity strength
- Testing, tracing and containment infrastructure with regard to COVID-19.

In addition to these seven items, the District is also required to report out the percentage of two-way interactions being made between teachers and online students. The district must, at a meeting of the board, reconfirm how instruction is going to be delivered during the 2020-2021 school year. Moved by Granger Stefanko, supported by Eric Lieske, to reconfirm the Extended COVID-19 Learning 30-Day Reconfirmation Plan. Motion passed with a vote of 7-yes, 0-no.

**FAMILY FIRST CORONAVIRUS RELIEF ACT:** On December 31, 2020, the Family First Coronavirus Relief Act (FFCRA) expired. This act served among other things to provide employees with leave provisions should they be required to quarantine due to COVID-19. Section 286(b) of the Tax Relief Act allows employers to elect to voluntarily permit employees to use any unused FFCRA leave between January 1, 2021 and March 31, 2021. Tonight we are asking for Board approval to extend the employee leave provisions under the Emergency Paid Sick Leave Act (EPSLA) and Emergency Family and Medical

Initials: DR

Leave Expansion Act (EFMLEA) of the FFCRA through March 31, 2021, and direct the Assistant Superintendent to seek Letters of Agreement with the Bargaining Units of the District regarding this extension. Moved by Nicholas Goyette, seconded by Diane Rhines, to approve to extend leave provisions to employees under the EPSLA Act through March 31, 2021. Motion carried with a vote of 7-yes, 0-no.

**POLICY UPDATES FOR THE SECOND READING AND APPROVAL:** In February 2014, the Board approved entering into an agreement with Neola of Michigan to provide a policy manual review of the current Board of Education policies. The Board Policy and Planning Committee has met with the NEOLA representative to review, revise and create policies for the following sections. Moved by Matthew Smith, supported by Granger Stefanko, to approve the following policies for the second reading and adoption:

0141.01	Student Body Representative
6114	Cost Principles – Spending Federal Funds
6325	Procurement - Federal Grants/Funds
8450.05	Emergency Temporary Telecommunity Policy (ETTP)

The motion was carried with a vote of 7-yes, 0-no.

**ACCEPTANCE OF CONTRIBUTIONS:** Moved by Matthew Smith, supported by Eric Lieske, to gratefully accept the following contributions and to direct the superintendent to express the Board's gratitude in writing:

- Stacey and Larry Allswede donated new basketball hoops for the playground at Gates Elementary. The hoops will be installed between now and spring.
- Davison Knights of Columbus donated \$409.65 to Student Services collected from their Tootsie Roll Drive. The money will be used to help offset costs for field trips and extra projects for our cognitively impaired students.
- Oslynbrie Dobbs donated 50 masks to Siple Elementary for both staff and student use.

The motion was carried with a vote of 7-yes, 0-no.

**INFORMATIONAL ITEMS:**

**From Our Superintendent:**

- Last week Governor Whitmer made a plea for all schools to begin providing face-to-face instruction. This felt good because our district has been doing this safely since September. The health department has acknowledged there has been no transmission of the virus in schools due to the strict protocols in place.
- Principals are currently transitioning students who want to move to or from face-to-face instruction or online learning for the second semester. The second semester begins on February 1.

Initials: DR

- Davison's football team won the Regional Championship game against Detroit Catholic Central last Saturday. The team plays Rockford at 1:00 pm on Saturday, January 18. The winner of this game will move on to play for the State Championship.
- According to the Genesee County Health Department, vaccines are currently not available to be given to Group 1b. School employees are included in this group and we are hopeful these become available between now and early February.
- January is School Board Appreciation Month in Michigan. We usually acknowledge the Board in January but because this meeting had to be held virtually, we plan to recognize the Board's leadership in February.

**Other Matters Which May Properly Come Before the Board (From Board members):**

- Eric Lieske expressed his family's gratitude for the kindness shown in memory of his mother-in-law.
- Karen Conover asked members to submit their three top choices of Board committees they wish to serve on.

**Future Meeting Dates:**

Next Regular Meeting: Monday, February 1, 2021  
7:00 p.m.  
Davison High School  
Athletic Meeting Room  
1250 N. Oak Road  
Davison, MI 48423

**ADJOURNMENT:** Moved by Matthew Smith, supported by Granger Stefanko, to adjourn the meeting at 7:49 pm. The motion was carried with a vote of 7-yes, 0-no.

Respectfully submitted:



Diane Rhines, Secretary  
Davison Board of Education